

Homeland Security Qualifications
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ACCEPTABLE ASSESSOR AND INTERNAL VERIFIER QUALIFICATIONS (AS AT 22 JULY 2010) ^{see footnotes 1-5}

Role	Options (must have at least A, B or C) ^{see footnote 2}	
Assessing in workplaces	A	QCF L3 Award in assessing competence in the work environment (LLUK Units 1 & 2) or QCF L3 Award in assessing vocational achievement (LLUK Units 1, 2 & 3)
	B	L&D Unit A1 Assess candidates using a range of methods or L&D Unit A2 Assess candidate's performance through observation ^{but see footnote 3}
	C	T&D Units D32 Assess candidate evidence using differing sources of evidence and D33 Assess candidate performance
Assessing in training environments	A	QCF L3 Award in assessing vocationally related achievement (LLUK Units 1 & 3) or L3 Award in assessing vocational achievement (LLUK Units 1, 2 and 3)
	B	L&D Unit A1 Assess candidates using a range of methods or L&D Unit A2 Assess candidate's performance through observation ^{but see footnote 3}
	C	T&D Units D32 Assess candidate evidence using differing sources of evidence and D33 Assess candidate performance
Assessing in workplaces and training environments	A	QCF L3 Award in assessing vocational achievement (LLUK Units 1, 2 & 3) or QCF L3 Award in assessing competence in the work environment (LLUK Units 1 & 2) with QCF L3 Award in assessing vocationally related achievement (LLUK Units 1 & 3)
	B	L&D Unit A1 Assess candidates using a range of methods or L&D Unit A2 Assess candidate's performance through observation ^{but see footnote 3}
	C	T&D Units D32 Assess candidate evidence using differing sources of evidence and D33 Assess candidate performance
Internally quality assuring / verifying	A	QCF L4 Award in the quality assurance of assessment processes and practice (LLUK Units 4 & 5)
	B	L&D Unit V1 Conduct internal quality assurance of the assessment process
	C	T&D Unit D34 Internally verify the assessment process
Leading an Internal quality assurance / verification team	A	QCF L4 Certificate in leading the internal quality assurance of assessment processes and practice (LLUK Units 4, 5 & 8)
	B	L&D Unit V1 Conduct internal quality assurance of the assessment process
	C	T&D Unit D34 Internally verify the assessment process

¹ These instructions are mandatory for staff involved in assessing/verifying NOS-based VQs and QCF qualifications and are best practice for those involved in other types of qualifications provision.

² Option A qualifications will be available no later than Jan 11, when the Qualifications & Credit Framework (QCF) is fully operational. Option B qualifications are due to close for registration 31 Dec 10 and for certification 31 Dec 13. Option C awards are no longer available but are acceptable subject to the individual having recent relevant experience and attended an update to the Option B standards.

³ L&D Unit A2 Assess candidate's performance through observation qualifies an assessor to assess through observation of performance **only** (ie he or she cannot assess other types of evidence eg witness testimony and will need an A1 assessor to assess these). Approved centres are advised to require assessors or potential assessors holding this qualification to upgrade to A1 or an appropriate Option A qualification.

⁴ Staff involved in any state-funded qualifications provision **must** also hold at least the *Level 3 Award in Preparing to Teach in the Lifelong Learning Sector*, be scheduled to undertake at least the *Level 4 Certificate in Teaching in the Lifelong Learning Sector* within a specified period (usually no more than 5 years of commencing the role), and join the **Institute for Learning (IfL)**. Staff involved in the provision of HSQ QCF qualifications **must** meet these additional teaching qualification requirements, whether or not the provision is funded by the state, although IfL membership, though best practice, is only mandatory for funded provision.

⁵ If in doubt about any of the above, including how to gain the qualifications listed, please contact HSQ for advice.